This is an application for a Letter of Acknowledgement (LoA) (STCW RegI/4.1.1 and I/10.5) and Certificate of Endorsement (STCW Reg I/2.5). On receipt of the completed application form, the LoA will be issued in electronic format within 24 hours to the email address indicated in section 6. Certificates of Endorsement (CoE) will be issued once Maritime Cook Islands has verified the CoC with the issuing authority.

1. **Seafarer details**

|  |  |  |
| --- | --- | --- |
| First name | Middle name | Family name |
|  |  |  |
| Date of Birth | Place of Birth | Nationality |
|  |  |  |
| Apt / street number | Street | City |
|  |  |  |
| Post code | Country | Email |
|  |  |  |
| Phone | Mobile |  |
|  |  |  |

1. **Name of person making application (if different from above)**

|  |  |  |
| --- | --- | --- |
| Company name | Contact person (full name) | Contact job title |
|  |  |  |
| Company Apt / street number | Street | City |
|  |  |  |
| Post code | Country | Email |
|  |  |  |
| Phone | Mobile |  |
|  |  |  |

1. **Cook Islands Vessel Information**

|  |  |
| --- | --- |
| Vessel name | Call sign / IMO number |
|  |  |

1. **Vessel Type**

|  |  |  |  |
| --- | --- | --- | --- |
| Oil Tanker\* |  | Chemical Tanker\* |  |
| Liquified Gas Tanker\* |  | Other |  |

\* specialised training in accordance with STCW V/1-1 and V/1-2 required to be submitted with application form

1. **Certificate of Competency / Special Training requiring endorsement**

|  |  |  |
| --- | --- | --- |
| Certificate number | Issuing authority | Capacity  (to be served onboard according to MSM) |
|  |  |  |

1. **Delivery address**

(please note an additional courier fee will apply for each delivery)

|  |  |
| --- | --- |
| Please courier my LoA to the address indicated below |  |
| Please courier my CoE to the address indicated below |  |

|  |  |  |
| --- | --- | --- |
| Address in section 1 | |  |
| Address in section 2 | |  |
| Other address (please indicate below) | | |
| Company Name | Contact person (full name) | Contact number |
|  |  |  |
| Company Apt / street number | Street | City |
|  |  |  |
| Post code | Country | Email |
|  |  |  |

1. **Declaration**

(to be completed by the seafarer or person identified in section 2)

|  |  |
| --- | --- |
| I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\* the undersigned, declare that the seafarer described in this application is proficient in spoken and written English to a standard sufficient for service in a Cook Islands registered ship and as required by SOLAS and other relevant rules and regulations and that the seafarer can use and understand manuals, documents, equipment instructions, orders and other material in English, necessary for them to perform in their specified capacity on board. All the information provided in this application, as well as supporting documents are true and correct.  I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\* declare that I have read and understood all Cook Islands Maritime Legislation relevant to the type of vessel I am serving on, as held at [www.maritimecookislands.com](http://www.maritimecookislands.com).  \* insert full name | |
|  |  |
| Signature / stamp | Date |

1. **Supporting documents to be submitted**

|  |  |
| --- | --- |
| **Document** | **Vetting requirement** |
| Application for Endorsement Certificate | All sections must be fully completed and signed by the Seafarer or Vessel Owner/Manager on the Seafarers behalf. |

|  |  |
| --- | --- |
| Certificate of Competency | Must be issued by an approved State listed on the website |
| Must be valid |
| Must meet the minimum qualification established by Cook Islands the minimum safe manning certificate |
| Certificate of Proficiency (Specialised Training STCW A-V/1-1 and A-V/1-2 for Masters and Officers on Oil, Chemical and Liquified Gas Tankers) | Must be issued by an approved State listed on the website |
| Must be valid |
| Certificate of Medical Fitness | Must be issued by an approved Medical Practitioner (see the MCI website for the updated list) |
| Must be CI Certificate of Medical Fitness |
| Must be valid for not than 2 years from the date issue |
| Must be valid for at least 6 months from the date of receipt of the application form |
| Passport | Must be valid |
| Seafarer must be over the age of 16 or 18 where night watch is required |
| Passport photo | 35 mm x 25 mm; Jpeg format |
| Head must be facing the camera direction with full face in view; taken in the last 6 months; use plain white or off-white background |
| **Basic Safety Training (STCW A-VI/1)**  Personal survival techniques (STCW A-VI/1-1)  Fire Prevention and Fire Fighting (STCW A-VI/1-2)  Elementary First Aid (STCW A-VI/1-3)  Personal Safety and Social Responsibility (STCW A-VI/1-4) | Must be issued by an MTC approved by a State listed on the website |
| Must be valid |
| Certificates of Proficiency | |
| Proficiency in Survival Crafts and Rescue Boats Other than Fast Rescue Boats (STCW A-VI/2) | Must be issued by an approved State listed on the website |
| Must be valid |
| Proficiency in Fast Rescue Boats STCW A-VI/2-2) | Must be issued by an approved State listed on the website |
| Must be valid |
| Advanced Fire Fighting (STCW A-VI/1-3) | Must be issued by an approved State listed on the website |
| Must be valid |
| Medical First Aid and Medical Care  (STCW A-VI/4) | Must be issued by an approved State listed on the website |
| Must be valid |
| Security Related Training (SCTW A-VI/6) | Must be issued by an approved State listed on the website |
| For seafarers operating on vessel that must comply with ISPS code |
| Must be valid |

Notes:

1. Application form and supporting documents shall be submitted in clear legible English; supporting documents in foreign language shall be accompanied by a translated version.
2. Failure to correctly complete this application or to submit the required supporting documents may result in rejection of this application or delay in its processing.
3. An invoice will be issued to the seafarer or person making the application on behalf of the seafarer. The processing fee is $200USD; successful applications will receive an LoA and CoE. Payment must be received before issuance of the LoA. Payment of the fee does not guarantee a successful Application.
4. Courier or postage fees may apply.