**INDIVIDUAL APPLICATION FOR MEMBERSHIP**

This form must be completed by an authorised person that is the Owner / Charterer of the vessel so that:

1. the vessel owner / charterer can be a qualified person[[1]](#footnote-1) eligible to register the vessel; and
2. the Cook Islands Ship Registry complies with its obligations under the Financial Transactions Reporting (Maritime Cook Islands) Regulations 2017.

**PART 1 - Details of Vessel**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ships Name** | **IMO Number**  ***(If applicable)*** | **Vessel Type**  ***(select from drop-down list)*** | **Length (m)** | **Gross Tonnage** |
|  |  |  |  |  |

***Nature of business:***

*Note: Generally what is the vessel used for and/or what cargo does it carry?*

***Area of operation (please specify):***

*(Note: If operating internationally, specify the sea, ocean, countries the vessel regularly operates in, around and between).*

**PART 2 - Details of Controlling Principal**

*The Controlling Principal means the owner or commercial ship manager or bareboat charterer (or any other person) who has assumed responsibility for the operation of the vessel.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Controlling Principal name and addresses** | | **Contact Details** | |
| **Full Name** |  | **Telephone (Country Code / Area Code)** |  |
| **Mobile/24-hr**  **(Country Code / Area Code)** |  |
| **Registered Address** |  | **E-mail** |  |
| **Physical address** |  | **Website:** |  |
| *Provide copy of passport of* ***Individual*** *and/or each* ***Partner(s)****;*  *Complete* ***PART 2.1 Individual/Partner Details****, if more than one (1) Individual / Partner.*  ***Note 1****: If the vessel is owned by one (1) Individual, this same person would be the Controlling Principal.*  ***Note 2****: If the Owner/Charterer is a Trust, provide a copy of Trust Deed and copy of passport of Trustee(s).*  ***Note 3****: If the Controlling Principal is a Company:*  *Provide the Certificate of Incorporation (or equivalent document);*  *Provide the current Certificate of Good Standing (or equivalent document);*  *Provide a copy of the Register of Directors and copy of passport of each Director;*  *Complete* ***PART 2.1 For Directors of Controlling Principal*** *on a separate sheet.* | | | |

**PART 2.1 Individual / Partner Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name**  **(First Name, Surname)** |  | **Mobile No.**  **(Country Code / Area Code)** |  |
| **Email** |  | | |
| **Principal Residential Address** |  | | |

*Provide copy of passport of the Individual / Partner.*

**Individual / Partner Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name**  **(First Name, Surname)** |  | **Mobile No.**  **(Country Code / Area Code)** |  |
| **Email** |  | | |
| **Principal Residential Address** |  | | |

*Provide copy of passport of the Individual / Partner.*

**PART 3 - Details of Owner/Charterer, if not the Controlling Principal**

|  |  |  |  |
| --- | --- | --- | --- |
| **Owner/Charterer name and addresses** | | **Contact Details** | |
| **Owner/Charterer’s Full Name** |  | **Telephone (Country Code / Area Code)** |  |
| **Mobile/24-hr (Country Code / Area Code)** |  |
| **Entity Registered Address** |  | **E-mail** |  |
| **Physical address of business** |  | **Website:** |  |
| *Provide copy of passport of* ***Individual*** *and/or each* ***Partner(s)****;*  *Complete* ***PART 3.1 Individual/Partner Details.*** | | | |

**Part 3.1 Individual / Partner Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name**  **(First Name, Surname)** |  | **Mobile No.**  **(Country Code / Area Code)** |  |
| **Email** |  | | |
| **Principal Residential Address** |  | | |

*Provide copy of passport of the Individual / Partner.*

*Note: If more space is required, provide Individual/Partner Details on a separate sheet.*

**PART 4 Declaration**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| The duly authorised person must complete this declaration and attach the authorisation from the Owner/Charterer.   |  |  | | --- | --- | | **Relationship to Owner/Charterer (if the authorised person)** |  | | **Declarant’s Business Address** |  | | **Declarant’s Residential Address** |  | | **Email Address** |  | | **24/hr Mobile (incl. Country Code/Area Code)** |  |   *Provide copy of passport of authorised person (if not already provided above).*  The declarant declares;   1. That the information given in this form and all supporting documents are true and correct. 2. That none of the entities or individuals referred to above are associated with any of the entities or individuals listed on the United Nations Security Council Sanctions list found at:   <https://scsanctions.un.org/search/>   1. That CISOA will be advised of any changes to the details supplied above as soon as practicable. | | |
| I hereby appoint the Registrar of Ships of the Cook Islands to act on my behalf at any meetings of CISOA that I am unable to attend, on condition that I am notified in advance of the agenda and that the Registrar undertakes to follow my instructions, if so given. | | *Select from the drop-down list;* |
| **This Declaration shall be made before a Justice of the Peace, or a Commissioner for Oaths, Solicitor, Notary Public or the Registrar or Deputy Registrar of Ships of the Cook Islands Ships Registry or before any person authorised by law to administer oaths in the country where the declaration is made.** | | |
| **Full Name of Declarant** | **Full Name of Witness** | |
|  |  | |
|  |  | |
| **Signature of Declarant** | **Signature of Witness** | |
|  |  | |
| **Date** | **Occupation & Address** | |
|  | |  |

**Important Note:** All information collected, processed and stored is strictly confidential. For further information refer to the Maritime Cook Islands (MCI) Privacy Policy.

<https://www.maritimecookislands.com/maritime-cook-islands/privacy-policy/>

**Glossary**

**Controlling Principal** means either the owner of the vessel, or the commercial ship manager or the bareboat charterer (or any other person) who has assumed responsibility for the operation of the vessel. Refer to the *Financial Transactions Reporting (Maritime Cook Islands) Regulation 2017, section 4.*

**Duly authorised person** means the person authorised by the company by virtue of a power or attorney or instrument of delegation or contract to perform services or other similar document.

**Financial Transactions Reporting (Maritime Cook Islands) Regulation 2017 (FTR(MCI)R)** - As a condition to vessel registration, the Cook Islands Ship Registration Act 2007 (as amended by the Maritime Transport Act 2008) requires the owner / charterer of a vessel to be qualified person by being a member of the Cook Islands Ship Owners Association (CISOA), in the case of a merchant vessel.

**Principal residential address** – This means the primary location that a person inhabits, also referred to as a primary residence or main residence.

**Qualified Person –** As a condition to vessel registration, the Cook Islands Ship Registration Act 2007 (as amended by the Maritime Transport Act 2008) requires the owner / charterer of a vessel to be qualified person. Being a member of the Cook Islands Ship Owners Association (CISOA), in the case of a merchant vessel makes the owner a Qualified Person.

1. *As a condition to vessel registration, the Cook Islands Ship Registration Act 2007 (as amended by the Maritime Transport Act 2008) requires the owner / charterer of a vessel to be qualified person. Being a member of the Cook Islands Ship Owners Association (CISOA), in the case of a merchant vessel, makes the owner a Qualified Person.* [↑](#footnote-ref-1)